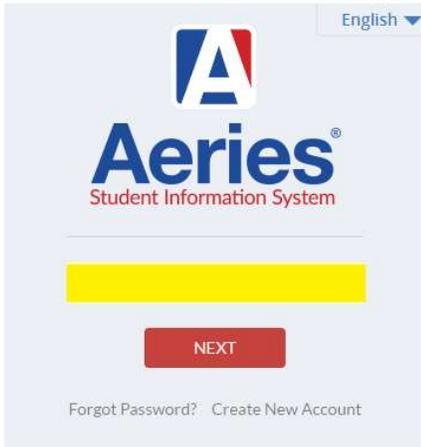
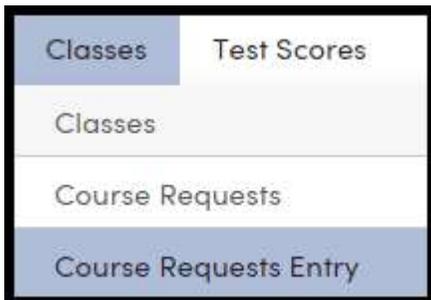


How to enter Course Requests_Student/Parent Portal

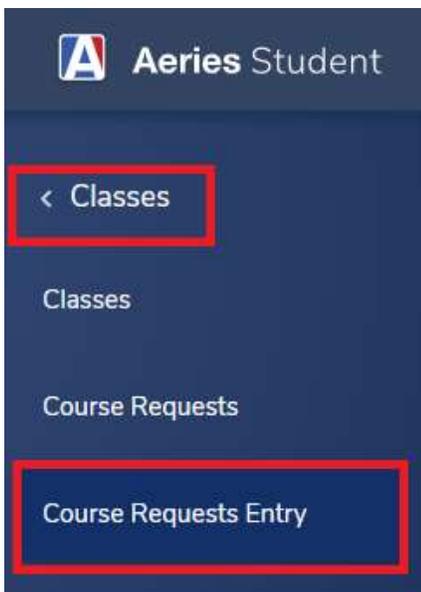
1. Log in to [Aeries Parent/Student Portal Account](#)



2. Go to Classes > Choose Course Requests Entry from the dropdown menu.



For the new look in Aeries, Classes | Course Requests Entry.



3. Select **Search** button. Leave Sbj Area as **Show all courses**.

How to enter Course Requests_Student/Parent Portal



Filter Courses

Name or Nbr: Sbj Area: Show All Courses ▾ Search

Only courses being offered will display.



Filter Courses

Name or Nbr: Sbj Area: Show All Courses ▾ Search Remove Filter

Click A Course To Request or **i** for Info

i Advanced Art (0703)	i Explore Tech (0993)	i Sci Olympiad (0599)
i Chamber Orch. (0764)	i Exploring Art (0987)	i Spanish 1 (0225)
i Chorus (0775)	i Guitar (0770)	i STEAM Wheel (0132)
i Concert Band (0751)	i Musical Thtr (0780)	i Symphonic Band (0759)
i Concert Orch. (0763)	i Office Aide (0963)	i Symphonic Orch (0766)
i Elective-IS (9810)	i Photojournalism (0952)	i Video Technlgy (0828)

4. Select the course you want to add, then click either **Request Primary** or **Request Alternate**.



Ad Thtr Pd A (7775) X

Subject Area #1: Lang Fine Arts CTE

Type: Academic Course

UC Area: Visual and Perf Arts

CSU Area: Visual and Perf Arts

Request Primary Request Alternate

5. To remove a course select the trash can icon.

How to enter Course Requests_Student/Parent Portal

Physical Education

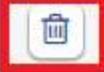
Lang Fine Arts CTE   Ad Thtr Pd A (7775)

World Cultures

Economics

General Electives

Alternate Course Requests

  Adv Drama A (7771)

6. There is no submit button, classes are automatically added.

 **Scheduling Using Next Year's Grade Levels!** [Course Request Entry](#)

Course Request | Term View | Term and Day of Week View

Crs ID	Course Title
7775	Ad Thtr Pd A

Alternate Course Requests

Course	Date Added
Adv Drama A (7771)	1/5/2021 6:50:39 AM